

# NRPSI Ltd

## t/a National Register of Public Service Interpreters

### SECURITY CLEARANCE

### INFORMATION SHEET FOR NEW APPLICANTS

In order to comply with subscriber requirements, one of the following valid security clearance documents must be provided by all new applicants to the National Register of Public Service Interpreters:

- CRB Standard or Enhanced Disclosure Notice
- Metropolitan Police Full Counter Terrorist Check for Unacceptable Criminal Convictions
- Equivalent security clearance document

We do not accept the Section 7 Subject Access letter

#### CRB Standard Disclosure Notice

**If you do not hold a valid security clearance you will need to obtain a Standard or Enhanced CRB Disclosure.**

- To apply for this document:
  1. You can contact APCS by telephone on 0845 643 1145 (their website is [www.criminalrecordchecks.co.uk](http://www.criminalrecordchecks.co.uk))
  2. Alternatively, you may visit the CRB website at [www.disclosure.gov.uk](http://www.disclosure.gov.uk) where you can find an umbrella body in your area, through which you may be able to apply for a CRB Disclosure. Please note that individuals cannot apply directly to the CRB.
- When completing your CRB Disclosure Notice application form, you must ensure that you apply for the following checks:
  - a. Police Record of Convictions, Cautions, Reprimands and Final Warnings
  - b. Information from the list held under Section 142 of the Education Act 2002
  - c. Protection of Children Act List
- To speed up your application to join the National Register, you may send in your NRPSI application without your CRB disclosure and forward your CRB disclosure once you have received it.

*If you already hold a Standard or Enhanced CRB Disclosure it may be acceptable to support your application, provided the above requirements are met and the clearance is dated within one year of sending your application (for instance, if applying on 1 January 2007, the CRB must be dated on or after 2 January 2006)*

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